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12.	Explain chemotherapy and radiation therapy and related care.	499

36 End-of-Life Care: Your Role in Death and Dying 502

1.	Spell and define all STAR words.	504
2.	Define advance directives and list two examples.	504
3.	Identify and describe the five stages of death and dying.	504
4.	Describe ways to met the psychosocial and spiritual needs of a dying resident.	505
5.	Identify common signs of approaching death.	506
6.	Explain the care of a dying resident.	507
7.	Define hospice and list seven of its goals.	507
8.	Discuss the changes you will see in the human body after death.	508
9.	Identify ways to help the resident’s family and friends deal with a resident’s death.	508

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| 10. | Describe ways you can help residents and staff members cope with death. | 509 |
| 11. | Describe postmortem care. | 509 |

37 Your Position: The Star Employee 512

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| 1. | Spell and define all STAR words. | 514 |
| 2. | Describe the components of a STAR resume and cover letter. | 514 |
| 3. | Summarize the information you need to complete a STAR job application. | 515 |
| 4. | List ten steps for dressing successfully for a job interview. | 516 |
| 5. | List the "Five Secret Techniques for Successful Interviewing." | 516 |
| 6. | Describe a standard job description. | 517 |
| 7. | Describe the competencies, or skills, necessary to succeed in the workplace, outlined by the SCANS report of 1992. | 517 |
| 8. | Identify four additional requirements for securing a job. | 519 |
| 9. | Identify the guidelines for obtaining your nursing assistant certification and keeping your certification current. | 519 |
| 10. | Identify the number of hours of continuing education required by federal and state law. | 520 |
| 11. | Discuss the annual in-services required by state and federal law. | 520 |
| 12. | Explain the policy for a TB skin test or chest x-ray and a hepatitis vaccine. | 520 |
| 13. | Discuss the process of evaluating employee performances. | 521 |